



## **MINUTES**

### **EXECUTIVE COUNCIL**

**Tuesday, January 10, 2017 at 5:30 p.m. – 7:30 pm  
CBA Offices, 1900 Grant Street, 9<sup>th</sup> Floor, Denver, CO 80202**

In attendance were: Patricia Jarzowski, Richard Gast, Nancy Cohen, Ilene Bloom, Steve Hahn, Sam Cheris, Mary Jo Gross, Jim Briscoe, Tyler Murray, Vince Rahaman, Allison Zinn. On the phone was: Becky Briggs, Loren Brown, Courtney Holm, Jacob Eisenstein, Courtney Holm, Jina Koulchitzka, Brandi Nieto, Bonnie Schriner, Mariana Vielma. Staff: Melissa Nicoletti, Greg Martin, Patrick Flaherty, Kath Schoen, Amy Sreenen, Jeremy Schupbach.

#### **1. Call to Order, Welcome, and Introductions**

#### **2. Who is the New Executive Director of CLE?**

Vince O'Brien, the new Director of CBA CLE joined us. Vince is from Minnesota. Vince was with Minnesota CLE since 1998. He has also been a firefighter and EMT among lots of other former experience. He has special knowledge of being in an outlying area, so is very familiar with the issues facing outstate practitioners. Vince feels Education is very important. He is also very familiar with the volunteer portion of what happens at the CBA as well as in CBA CLE. He is ready to embrace the changes that are facing education in our world today. Vince is excited to evolve education in the Colorado legal Community. He reminds us we cannot forget about the millennials in our profession. Vince worked to start a "Ted Talks" program in Minnesota, these are the types of innovations in learning he plans to help bring to us here in Colorado. Vince will begin at CBA CLE on January 30<sup>th</sup>. He is not looking to take CLE in a new direction but to bring the innovation of education into the fold of what CLE is already doing. Would like us to think of 5 or 10 people that we think may be important to CLE in Colorado so that he can work to meet all of the people that will be important to the success of CLE.

#### **3: What Issues is the CBA BOG's Team focusing on to implement the "S" Goal, Strengthening Governance?**

There is an Ad Hoc committee of the EC working on Best practice and working on many things that the Bog should be doing going forward. The committee is looking at everything from By-Law changes to meetings. The committee is looking to focus on what the role of the Bog is as leaders in the community, training programs, improving communications, improving attendance, etc. Next BOG is set now for, Saturday, May 6, 2017. We are working on possible activities for the board to do after the meeting. We have received many wonderful comments about Peggy Hoffman. We are likely going to bring her back for the May meeting to continue the conversations that we started in October. We will also bring Peggy in to work with Staff and Section leaders. Suggestion to also include the Specialty Bar leaders and Local Bar Leaders.

#### **4. How do we want to analyze recommended CBA By-Law updates?**

We have some things in the by-laws that staff is working to track that are unclear and may need some changes. There are also some areas that need conversation. May need some corporate council in the non-profit realm, involved to amend and restate. The CBA By-laws were last updated about 8 years ago.

- Bill Walters to come back and help. Mary Jo Will help.
- Philosophical issues about terms, etc.
- Tony van Westrum rewrote the bylaws last time.
- Kevin Paul took over some of Bill Walters
- Do we want to wait until we know what the BOG will be doing.
- Technical issues fixes
- Bigger policy issues may require us to ask the BOG.
- Several iterations
- Structural issues in Governance (term limits)
- Can possibly give them options.
- Volunteers. Sam will take the lead, Bonnie, Vince.

### **5. Are we meeting our budget? (Month ending December 31, 2016)**

We are meeting our budget. Revenue is down a bit because membership is down, but we are on track to meet the budget. If revenues continue to go down do we need to take another look at expenses? We have good reserves. We just finished year three of dues increases. We may need to take a look down the road to see if we want to change how we do dues increases, look at membership types and jumps, etc. Need to get these on the schedule so we can consider them at the October BOG meeting. Dues increases have been a set of stairs, while expenses have been a more steady rise.

- People do not generally notice an annual increase. When you do step dues raises people tend to notice
- 7 ½ million dollars worth of funds that is not invested. Possible need to look at that again.
- Our budget is front loaded with income.
- Reserves have always been looked at to be saved for threats to the judiciary.
- Amendment 71 may help us not have to worry as much about those issues.
- We need investigate the investment policy. All in government backed
- CBA has not invested in anything other than government backs in over 20 years.
- EC feels like we need to look at this.
- Volunteers Sam, Mario

### **6. How did the facilitated conversation go with CLE and Bill Meyer?**

#### **Formal vote on the 2017 CLE Budget.**

Conversation went well. Another meeting on January 20<sup>th</sup>. Financial issues will be at the top of the agenda for that meeting. DBA has approved the CLE budget. Letter will go along with the approval of the budget. We believe that the financials that were reported to the special group may have been low. There may be a loss of over \$200,000. This budget does not reflect these losses. Letter asks them to provide quarterly financials instead of financials just once a year. It also asks that they break it down to programs and by publications. (change the spelling of Vince's last name in the Letter.) Motion to approve the CLE budget and send the Letter as drafted. Second. Sam, Jim, Ilene and Alison abstain. Motion passed. Courtney voted against.

### **7. "S" Goal, Strengthening Governance: Are we satisfied with our Executive Director's 2<sup>nd</sup> report on REFOCUS 20/20 Plan implementation progress?**

**Are there additional metrics we need to see or questions we need answered**

**to support REFOCUS 20/20 implementation accountability?**

We are reporting to the EC so that they can stay informed of what the CBA is doing. It also helps to hold the staff accountable and keep us on track. We are hopeful that the council will be reading the reports and bringing any questions to us at the meeting. Reporting is new to the staff so we ask that you give us your feedback. We are leapfrogging reports between program reporting and strategic plan reporting. This report is on the implementation of the Strategic plan. Value of inclusivity and diversity handout on staff diversity.

**8. “U” Goal, Utilizing New and Young Lawyers:  
Are then any Updates from the YLD?**

**9. What are the early forecasts for the 2017 Legislative Session**

Jeremy Schupbach gave an overview of what the Legislative department does at the CBA and how the process works. The CBA will be carrying 5 bills this year. Motion to approve the LPC appointments. Second. Approved.

**10. Do we approve the reappointments to the Colorado Legal Services  
Board of Directors?**

Motion to approve the board members as described in their letter. It is a three year term. Second. Approved.

15 minutes

**11. “E” Goal: Engage Diverse and Statewide Populations:  
How are the local bar associations doing in your district and are there  
any important issues we need to know about in 2017?**

Vice Pres. Reports

DBA: Jan 22 – DBA Bar Visit – Dr. Yusui is going to be speaking – and Judge Loeb  
BBB April 29<sup>th</sup>

2<sup>nd</sup>: Araphaoe June 16<sup>th</sup> at arrowhead.

3<sup>rd</sup>: No Report

4<sup>th</sup>:

5<sup>th</sup>: Law Day in May,

6<sup>th</sup>: January 23<sup>rd</sup> on the incubator program, Feb 1<sup>st</sup> bench bar meeting Feb 11 & 12

7<sup>th</sup>: Would love to have support from CBA staff as a benefit. Need health insurance discounts, etc. Small work group to facilitate local bar outreach.

**12. President’s Report – At the mid-year point are we meeting our goals  
and what are our governance goals for the next 6 months?**

Yes we are meeting our goals and we are focusing on Governance. Thank you for all your hard work. June 20<sup>th</sup> is the June date. Foundation dinner was better. Attendance was down. Honored Chief Justice Mary Mullarkey with the CBA award of Merit. Act now initiative. She has appointed to several groups from the Diversity bars. 2 visits next week. Only 4 left. COBALT starts on Thursday. Professionalsim rules team. Zinn, Clark, Michelle, and Mario.

Meeting with Sections.

**1. Section Summit**

Melissa Nicoletti

**Very successful. Almost all attended. We will do it again in the spring. Best Practices. We are  
having a happy hour. Section summit committee.**

[29-32]

30 seconds

**13. Consent Agenda**

Patricia Jarzowski

a. **November 10, 2016 Minutes**  
Approved

[33-36]

5 minutes  
**NONE**

**14. New Business**

**15. Next Meeting Date: March 8, 2017**