



Colorado Bar Association CLE

In Colorado, Inc.

The nonprofit educational arm of the Colorado Bar Association and the Denver Bar Association

**BACK
BY POPULAR
DEMAND!**

*Seats are Limited -
REGISTER TODAY!*

Spanish for Legal Professionals

*Co-Sponsored by the CBA CLE and the University
of Denver College of Law*

WHY YOU SHOULD ATTEND:

- Developed by Spanish-Speaking Attorneys Who Understand Practicing Law in a Foreign Language
- Intensive 11-Week Program Focusing on Spanish-Speaking Skills
- Beginners Through Intermediate Classes Offered
- Spanish Legal Concepts and Terms Specifically Integrated into Weekly Spanish Lessons

LEARN HOW TO:

- Identify People and Things
- Greet and Address Clients in Polite and Informal Ways
- Talk About Everyday Activities
- Ask Questions in Spanish
- Conduct Basic Client Interviews
- Describe Physical and Emotional States
- Discuss Time, Weather Conditions and Nationalities
- Describe Family Relationships
- Get Information on People, Places and Facts
- Express Obligation and Duty
- Refer to Future Actions

**11-Week Course - Every Tuesday and Thursday Evening
Starting the Week of March 14, 2006**

Submitted for 36 General Credits

Spanish for Legal Professionals

INTRODUCTION

- In a press release dated June 9, 2005, the U.S. Census Bureau reported that the nation's Hispanic population reached 41.3 million as of July 1, 2004.
- The results of the 2000 census reported for Colorado, that of the total population of 4,301,261, 17.1% were of Hispanic origin.
- In Denver County alone, according to the 2000 U.S. Census, Hispanics accounted for 31.7% of the total population of 554,636.
- By 2025, persons of Hispanic origin living in Colorado are projected to increase to 20.5% of the total population.
- Between 1995 and 2025, the Hispanic population is expected to grow by 110.2%.

¹ Information taken from: U.S. Census Bureau News, Press Release, June 9, 2005; Colorado Population Projections: 1995 to 2025, State Population Rankings Summary, U.S. Bureau of the Census, Population Division, Population Paper Listing #47, Population Electronic Product #45; and the U.S. Census Bureau, 2000 Population by Race & Hispanic Origin, "Colorado Municipalities" and "Colorado Counties - Percent of Total Population."

The Program:

In collaboration with the University of Denver College of Law, Colorado Bar Association CLE is pleased to offer an exciting new program *"Spanish for Legal Professionals."* This new program is designed to introduce those in the legal field to Spanish vocabulary, grammar and culture while developing and building a legal Spanish vocabulary.

Specifically, the 11-week program will teach you how to communicate with your Spanish-speaking client by building upon the week's grammar and vocabulary lesson. At the end of each week you will be able to conduct a conversation with your client in order to elicit essential information. As you progress in the course, the difficulty of the interviews, complexity of legal vocabulary and amount of grammar introduced will increase.

THE SCHEDULE

Program Times:

All classes run concurrently as follows:

- **Beginner IA:** 5:15 - 6:45 p.m.
- **Beginner IB:** 7:00 - 8:30 p.m.
- **Beginner IIA:** 5:15 - 6:45 p.m.
- **Beginner IIB:** 7:00 - 8:30 p.m.
- **Beginner III:** 5:15 - 6:45 p.m.
- **Intermediate:** 7:00 - 8:30 p.m.

PLEASE NOTE: Course syllabus will be distributed on the first day of class.

Program Dates:

NOTE: There will be no classes on Thursday, April 13.

- **Week 1 - MARCH 14 & 16**
- **Week 2 - MARCH 21 & 23**
- **Week 3 - MARCH 28 & 30**
- **Week 4 - APRIL 4 & 6**
- **Week 5 - APRIL 11 ONLY**
- **Week 6 - APRIL 18 & 20**
- **Week 7 - APRIL 25 & 27**
- **Week 8 - MAY 2 & 4**
- **Week 9 - MAY 9 & 11**
- **Week 10 - MAY 16 & MAY 18**
- **Week 11 - MAY 23 ONLY**

Program Levels & Placement:

Over the next several years, different levels of Spanish programs will be offered at a **Beginner, Intermediate** and **Advanced Level**. Each of these levels will be further sub-divided into two additional levels - "**I**" and "**II**," for example, **Beginner I** and **Beginner II**. Prior to the start of each class, students will participate in a placement test in order to determine their true skill level. After taking the test, the students will be placed in the appropriate class based upon their current ability to read, write and speak Spanish.

Registering for a Program Level: On the registration page, please self-select the level you believe fits your Spanish-speaking abilities according to the descriptions below. You will participate in a placement test on the first day of class and then be placed accordingly.

Beginner I - If you have never taken a Spanish class or took one so long ago that the only two phrases you remember are: "*Una cerveza, por favor*" or "*Donde está el baño?*" - then skip the placement exam. This is your starting point.

Beginner II - If you have a basic understanding of Spanish, but still have difficulties communicating orally and in writing in everyday situations, this level is designed to refresh your memory. Once "refreshed", this course moves at an accelerated rate to prepare you for the next level of Spanish.

For those who participated in the 2005 fall classes, this level will cover Chapters 5 - 10 of Entrevistas.

Beginner III - This course emphasizes oral communication and provides a comprehensive coverage of grammar structures. This course also focuses on culture and communication in legal settings.

For those who participated in the 2005 fall classes, this level will cover Chapters 10 - 15 of Entrevistas.

Intermediate - If you feel confident speaking Spanish and understand the grammar structure, this interactive course reinforces your Spanish-speaking abilities while focusing on a single, consistent subject matter: law. Films and legal readings will be used to encourage class discussion and acquisition of legal vocabulary. A placement test is required.

Homestudy:

Due to the level of interaction and individual attention students will receive, *none of these courses will be video or audio taped.*

Course Materials:

Registrants will receive a Spanish language textbook with a CD rom that contains voice recognition software, real-world materials such as Spanish legal documents, legal newspapers and articles, and access to course website for accelerated language learning. The cost of the Spanish textbook is included in the registration fee.

Refund Policy:

Due to the high demand for this course, no refunds will be given after the first week of courses. A refund-processing fee of \$100 will be assessed for each individual requesting a refund either prior to the start of the program or during the first week of the course.

Location:

ALL CLASSES will be held at the Colorado Bar Association CLE classrooms, 1900 Grant Street, Suite 300, Denver.

THE TOPICAL AGENDAS

Beginner I: After successfully completing **Beginner I**, students will be familiar with the following items:

- The Spanish Alphabet
- Basic Vocabulary: Greetings, Days, Numbers
- Subject Pronouns
- The Verb Ser
- Gender and Number Agreement
- Definite and Indefinite Articles
- Adjectives
- Regular -Ar Verbs; Negation
- The Verb Ir; Ir A + Infinitive
- Question Formation, Intonation and Spelling Conventions
- The Verb Estar
- Expressing Possession
- Possessive Adjectives
- Written Accents
- Regular -Er and -Ir Verbs
- Introduction to Irregular Verbs
- Demonstrative Adjectives
- Stem-Changing Verbs
- The Present Progressive
- The Present Progressive Tense
- Affirmative Commands
- Speaking Impersonally: Se + Verb
- Por and Para
- Special Letter Combinations
- Direct Object Pronouns
- The Personal "A"

Beginner II: After successfully completing **Beginner II**, students will be familiar with the following items:

- Speaking Impersonally: Se + Verb
- Por and Para
- Special Letter Combinations
- Stem-Changing Verbs
- Direct Object Pronouns, Including the Personal "A"
- Reflexive Pronouns
- Saber and Conocer
- Written Accents
- Uses of Ser and Estar
- Indirect Objects And Pronouns
- The Preterit Tense: Forms of Regular Verbs and Basic Uses
- Consonant and Vowel Combinations
- The Verbs Gustar and Quedar
- Irregular Forms of the Preterit Tense
- Stem-Changing Verbs in the Preterit Tense
- Negative Words
- Present Participles
- Using Direct and Indirect Object Pronouns Together
- The Imperfect Tense: Forms and Basic Uses
- Preterit Tense vs. Imperfect Tense
- Narrating in the Past
- Special Translations for the Preterit Tense
- The Present Perfect Tense
- Lo + Adjective

Beginner III: After successfully completing **Beginner III**, students will be familiar with the following items:

- Hacer + Time + que
- Uses of "por" and "para"
- Expressing Unexpected or Unplanned Actions
- Adverbs
- Formal Commands
- Familiar Commands
- Express Reciprocal Actions
- The Present Subjunctive
- Forms and Uses of the Present Subjunctive
- Subjunctive with Expressions of Doubt
- Subjunctive with Expressions of Emotion
- Subjunctive with Noun Antecedents
- Unequal and Equal Comparisons
- The Future Tense: Forms and Uses
- The Subjunctive with Future Actions
- The Conditional Forms and Uses
- Results and Consequences
- "Si" Clauses
- Forms of the Imperfect Subjunctive
- Summary of the Subjunctive

Intermediate: After successfully completing the Intermediate class, students will be comfortable using Spanish in real-life situations with monolingual clients. This course will allow students to:

- Reinforce and Expand Spanish Vocabulary
- Learn New Practical Vocabulary Presented in Legal Contexts
- Review Grammar Structures
- Strengthen Spanish-Speaking Skills While Practicing in Realistic Legal Situations
- Broaden Knowledge of the Hispanic Culture
- Develop Ability to Read and Understand Spanish Legal Documents and Texts
- Articulate Observations, Reactions and Opinions
- Develop Listening and Comprehension Skills
- Improve Writing Skills in Legal Contexts

Spanish for Legal Professionals

FOUR EASY WAYS TO REGISTER ...



1 Register by PHONE...

when using VISA or MasterCard.
In Denver: (303) 860-0608
Toll-Free: (888) 860-2531



2 Or FAX form to...

when using VISA or MasterCard.
FAX to: (303) 860-0624



3 Or MAIL form to...

CLE in Colorado
1900 Grant St, Suite 300
Denver, CO 80203-4303



4 Or Register ONLINE...

NEW Online Registration!
Go to www.cobar.org/cle

LIVE SEMINAR ORDER FORM

11-WEEK COURSE - STARTS THE WEEK OF MARCH 14, 2006
Every Tuesday and Thursday • Times: 5:15 - 6:45 p.m. and 7:00 - 8:30 p.m.
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TUITION ENCLOSED

PLEASE NOTE: Registration Fee Includes Cost of the Textbook

- Yes**, I own the book - need new access codes
- CBA Member, DU Law School Alumni & Their Staff\$399
 - Non-Members\$429
-
- No**, I do not own the book
- CBA Member, DU Law School Alumni & Their Staff ..\$429
 - Non-Members\$449

LIVE SEMINAR TOTAL \$ _____

PROGRAM SELECTION:

Classes are limited to 25 students each and are on a first-come, first-serve basis. Please indicate the time you wish to attend. If you fail to indicate your time preference, you may not be enrolled in the class.

- Beginning IA: 5:15 - 6:45 p.m.** (Src.: SP031406IA)
- Beginning IB: 7:00 - 8:30 p.m.** (Src.: SP031406IB)
- Beginning IIA: 5:15 - 6:45 p.m.** (Src.: SP031406IIA)
- Beginning IIB: 7:00 - 8:30 p.m.** (Src.: SP031406IIB)
- Beginning III: 5:15 - 6:45 p.m.** (Src.: SP031406III)
- Intermediate: 7:00 - 8:30 p.m.** (Src.: SP031406Int)

Name(s) _____ Attorney Reg. No. _____

Firm/Organization _____

E-Mail _____

Street Address _____

City _____ State _____ Zip _____

Telephone () _____ Fax () _____

Enclosed is my check made payable to **CBA-CLE** VISA MasterCard

Credit Card # _____ Exp. Date _____

Signature _____

Required for credit card orders

All registrations must include a check or charge card information. Mail to CBA-CLE, 1900 Grant St., Suite 300, Denver, Colorado 80203-4303.
You may register by phone or fax when using MasterCard or Visa. Phone 303-860-0608 • Fax 303-860-0624

CLE Use Only: Check Number: _____ Approval Number: _____

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