



**2003 - 2004 VOLUNTEER OPPORTUNITY
DIRECTORY FOR LAW STUDENTS AND
PARALEGAL VOLUNTEERS AT DENVER
METRO LEGAL SERVICES PROVIDERS**

PROVIDED AS A PUBLIC SERVICE

BY THE

LEGAL SERVICES COMMITTEE

OF THE

DENVER BAR ASSOCIATION

Co-Chairs:

Marte Timmers, Esq.

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**2727 Bryant Street #350
Denver, CO 80211
Phone: (303) 832-6363
Contact: Linda Loflin Pettit, Director**

AMEND Inc. provides counseling to abusive men and advocacy to victims of domestic violence. AMEND also offers free referrals for legal services.

Volunteer Opportunities: AMEND can utilize volunteers for intake and office administrative assistance. AMEND will provide training and supervision for all volunteers. Volunteer commitment is flexible.

**American Civil Liberties Union
400 Corona Street
Denver, CO 80218-3915
Phone: (303) 777-5482; Fax: (303) 777-1773
www.aclu-co.org
Contacts: Law Students: Mark Silverstein, Legal Director
Paralegals: Deborah VandenHonert**

The ACLU is a private, non-profit, pro bono provider that litigates exclusively in the areas of civil rights/civil liberties and constitutional law.

Interested volunteers should send resume and cover letter to appropriate contact person explaining interest in ACLU projects.

Volunteer Opportunities: ACLU seeks law student volunteers for legal research, writing and review of discovery materials on active cases or research for potential cases. ACLU seeks paralegal volunteers for investigative work on potential cases, organization of case materials, and client intake. Volunteer and internship commitments are flexible and usually correspond with semester long law school requirements.

**Colorado Lawyers for the Arts (COLA)
P.O. Box 48148
Denver, CO 80204
Phone: (303) 722- 7994; Fax: (303) 778-0203
cola@artstozoo.org
[www .coloradoartslawyer.org](http://www.coloradoartslawyer.org)
Contact: Maura Billeaux, Membership Coordinator**

COLA provides volunteer legal assistance, technical expertise and educational programs on art-related matters to individual artists, non-profit art organizations and the public. Pro Bono referral services are also available to individual and group members.

Volunteer opportunities: COLA utilizes paralegal/law student volunteers to assist as the point of contact between the client artist or arts organization and the volunteer attorney via telephone. This can be performed either at COLA offices or from own office. In addition, COLA sponsors

legal educational programs and needs assistance with organization and marketing of these programs. Volunteer commitment is flexible.

Colorado Legal Services (CLS), Main Office

1905 Sherman Street, 4th Floor

Denver, CO 80203

Phone: (303) 837-1313; Fax: (303) 830-7860

Contact: Volunteer Administrators: Gail Lorenz at (303)866-9320 or Annette Moffatt at (303) 866-9360

CLS provides legal representation and advice in civil legal matters such as housing, public benefits, welfare, social security, mental health, elder law, restraining orders and divorces to indigent persons.

Volunteer opportunities: CLS utilizes law students and paralegal volunteers as intake interviewers and will provide training and supervision. Volunteer commitment for intake assistance is a minimum of one full day per week for a six month time period or two full days per week for one semester. CLS also utilizes law students to assist in the following specialty units of the organization: Family and Children, Health and Elder Law, Housing and Homelessness Prevention, Migrant Farm Workers and Statewide Advocacy and Support Systems.

Community Housing Services, Inc.

1905 Sherman Street, Suite 745

Denver, CO 80205

Phone: (303) 296-6949

Contact: Executive Director, Sam Maxwell

Community Housing Services, Inc. serves the community by offering landlord/tenant information and referrals on housing related issues and legal resources. Publications include a subsidized housing list and a handbook on landlord/tenant law in Colorado entitled Know Your Rights: The Colorado Guide for Tenants and Landlords.

Volunteer Opportunities: Volunteers needed to assist with educating people regarding their rights and how to access the court system; Assist illiterate individuals with forms; Assist with phone hotline and written correspondence; Assist with updating website and developing written materials for use by community. Volunteer commitment is flexible.

Denver Court Appointed Special Advocates (CASA)

22 East 16th Avenue, #1020

Denver, CO 80203

Phone: (303) 832-4592; Fax (303) 832-4712

helpkids@denvercasa.org

www.denvercasa.org

Contact: Rachel Baumel

CASA is a volunteer organization providing the juvenile court system with trained volunteers, or Court Appointed Special Advocates, who gather information relevant to children (ages 0-18) who are involved in cases of abuse and neglect. The lay volunteer monitors progress, assesses

needs, attends staffing, locates resources and reports to the court so that a knowledgeable and informed decision can be made regarding the child's best interest.

Volunteer Opportunities: CASA volunteers advocate for the child in court and other professional realms. CASA also seeks assistance with office administration duties and fundraising activities. CASA is also looking into expansion of its Board of Directors.

Denver Victims Services Center (DVSC)

P.O. Box 18975

Denver, CO 80218

Phone: (303) 860-0660; Fax: (303) 831-7282

Contact: Kathi Fanning, Director of Volunteer Services

DVSC is a nonprofit agency that provides comprehensive services to victims of crime including: information and referral, crisis intervention, trauma counseling, advocacy and support groups. Specialized programs provide services to elderly or disabled victims, children who are victims/witnesses of crime and a Spanish Response Program for monolingual/bilingual Spanish-speaking victims. DVSC manages an extensive community education and training program.

Volunteer Opportunity: Volunteers needed to staff phone hotline to offer information and community referrals to crime victims. DVSC offers evening shifts in addition to daytime shifts from 5-7 on T, W, Th. Volunteers and interns are supervised. Volunteer commitment is flexible.

Housing for All, The Metro Denver Fair Housing Center

1600 Downing Street, Suite 650

Denver, CO 80218

Phone: (303) 296-6949

Contact: Program Director, Kelly West (303) 863-7956

Housing For All acts as an advocate for victims of unlawful housing discrimination. Housing for All provides intake and assessment of fair housing complaints for referral to HUD, the Colorado Civil Rights Division, and private attorneys. Services offered also include fair housing training for landlords, apartment associations, realtors, community service agencies and the general public. Assistance in Spanish is available.

Volunteer Opportunities: Volunteers can assist with intake of landlord-tenant and Fair Housing complaints and assist with the formation on testing files for use in potential court proceedings. Volunteer commitment is flexible.

Justice Information Center

1600 Downing Street, Suite 500

Denver, CO 80218

Phone: (303) 832-1220; Fax: (303) 832-1242

Contact: John Walsh

The Justice Information Center provides interpretation and translation services in more than 70 languages for court, administrative hearings, medical offices, business settings, and public benefits. The Center also provides an immigration clinic for low-income clients, legal information and referral is available via telephone in English and Spanish, victim assistance for

those unfamiliar with the criminal justice system, including court advocacy and crisis counseling in English and Spanish.

Volunteer opportunities: Volunteers can assist in the area of immigration law with legal research, translation, and interpretation. Volunteer commitment is flexible.

The Legal Center for People with Disabilities and Older People
455 Sherman Street, Suite 130
Denver, CO 80203-4403
Contact: Julie Busby, Office Manager
Phone: (303) 722-0300 TDD for hearing impaired all lines
Statewide toll free number (800) 288-1376; Fax: (303) 722-0720
www.thelegalcenter.org

The Legal Center is a non-profit organization that promotes and protects the rights of people with disabilities and older people in Colorado. The Legal Center assists in the areas of disability law, elder law and civil rights protection, providing representation in issues of special education, fair housing, access to vocational services, access to state or federally funded services, access to public accommodations, and protection from abuse and neglect as well as addressing complaints of residents of nursing homes and assisted living facilities.

Volunteer Opportunities: The Legal Center can utilize volunteers for 1) Legal research for cases or client issues in general and 2) Client intake - meet with client or telephone intake. Volunteer commitment is flexible.

Legal Night at the Center
Centro Bienestar San Jose
623 Fox Street
Denver, CO 80204
Phone: (720) 904-2099
Hours: 5:30 PM- 8:00 PM, Third Tuesday of Each Month
Contact: Elisabeth Arenales, Colorado Center on Law and Policy at (303) 573-3719

The Colorado Center on Law and Policy and Centro Bienestar San Jose, with the assistance of the Colorado Women's Bar Association, Colorado Hispanic Bar Association, Asian Pacific American Bar Association, Denver Bar Association –Young Lawyers Division and Catholic Charities, sponsor a monthly legal guidance and referral program in the areas of immigration, labor/employment, family and landlord-tenant/housing.

Volunteer Opportunities: Volunteers are needed to assist with English/Spanish interpretation. Law students with Student Practice License can volunteer under the supervision of an attorney. Volunteers needed from 5:30 PM -8:00 PM on the third Tuesday of each month.

Metro Volunteer Lawyers (MVL)
1905 Sherman Street, Suite 400

Denver, CO 80203

Phone: (303) 830-8210; Fax: (303) 830-7860

MVL is a program of the Denver Bar Association through which volunteer attorneys provide representation to indigent clients in certain types of civil cases including immigration, family law, bankruptcy, insurance, wills and guardianship. Intake is performed by volunteers at Colorado Legal Services (see listing above). MVL runs a Family Court Program at county courts through which volunteers assist with the preparation of pleadings and representation in court.

Volunteer Opportunities: MVL seeks volunteers to assist with translation services for the Family Law Court program. Law students with Student Practice License can volunteer under the supervision of an attorney. See Colorado Legal Services listing for volunteer intake opportunity for paralegals and law students.

Project Safeguard

815 E. 22nd Avenue

Denver, CO 80205

Phone: (303) 863- 7233

Project Safeguard provides daily legal advocacy services, crisis intervention and assistance for women who are victims of domestic violence. Provides assistance to women who are preparing for temporary and permanent restraining orders. Agency provides attorney supervised dissolution of marriage and custody clinics, one night per week, by appointment only. Programs also include: court advocacy, public education, training and technical assistance and policy development.

Volunteer Opportunities: Project Safeguard can utilize paralegal and law student volunteers in relation to above services. Volunteers are trained and supervised. Volunteer commitment is flexible (average commitment is six months or longer).

Rocky Mountain Children's Law Center (RMCLC)

1325 S. Colorado Blvd., Suite 308

Denver, CO 80222

Phone: (303) 692-1165; Fax: (303) 302-2890

Contact: Eileen Bisgard

RMCLC provides legal representation for children, primarily abused and neglected children, in dependency and neglect cases in Juvenile Court.

Volunteer Opportunities: RMCLC can utilize paralegal and law student volunteers for legal research and the drafting and filing of motions. Volunteers will be supervised by an attorney.

Seniors! Inc.

5840 E. Evans Avenue

Denver, CO 80222
Phone: (303) 300-6900; Fax: (303) 300-6950
www.seniorsinc.org
Contact: Liz Ludchak, Program Manager

Seniors! Inc. offers programs and services which promote independence and enhance the quality of life as individuals age. Services are available regardless of age or income, and include: money management and bill payer assistance, senior companionship, volunteer services, caregiver and family support services, respite and in-home supportive services (companions, homemaker, housekeeping, transportation, personal care), nursing assistance, information-referral-advocacy, and full and part-time employment and staffing services (available to all ages).

Volunteer Opportunities: Volunteer speakers needed on elder issues relating to money management.

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