



EXECUTIVE COUNCIL
Minutes

Tuesday, April 25, 2017 at 5:30 p.m. – 7:30 pm
CBA Offices, 1900 Grant Street, 9th Floor, Denver, CO 80202

In attendance at the meeting were: Patricia Jarzobski, Ilene Bloom, Jim Briscoe, Sam Chervis, Nancy Cohen, Jake Eisenstein, Mary Jo Gross, Steve Hahn, Virginia Koulchitzka, Tyler Murray, Vince Rahaman, Bonnie Schriener and Alison Zinn. On the phone were: Patrick Flaherty, Dick Gast and Courtney Holm. Staff in attendance were: Greg Martin, Melissa Nicoletti, Amy Sreenen, Lori Krupske (sp?), Heather Folker, Jeremy Schupbach, Vince O'Brien and Kath Schoen.

1. **Call to Order, Welcome, and Introductions – Finish Strong and cement progress**
2. **What the Heck is a Title Standard and Do we approve Changes Proposed by the Real Estate Section to Title Standard 8.3 and 9.1.2?** This is what Title examiners use to guide them in various situations. 8.3 was developed in reaction to new legislation. 9.1.2 Needed a slight change to be in line with current law. The final set of changes is to clean up language that has changed through the years, and make the standards consistent. Motion to approve all three sets of changes. Second. Approved.
3. **“F” Goal – Facilitating Access to Justice: Should the CBA approve moving forward on determining if a Federal Pro Se Clinic is feasible?** Magistrate Mix has approached CLC who then approached the CBA. The EC is looking to approve whether we should continue to explore the idea of starting a Federal Pro Se Clinic. This would come back to the EC in the fall if we choose to continue. We have contacted 6 similar clinics around the country. This would be a form of unbundled legal services. The concept would be that there would be a CBA employee that would work with the Court. The CBA would get a grant from the court to fund the employee. That funding would come from the attorney admission fees. The program would only be funded by the court if that funding were to go away the program would also go away. Project would have ongoing reporting to the EC of the CBA. Discussion was had. There would be an advisory council that would help to supervise this person, and the CBA would offer a staff to belong to, however this person is ultimately an employee of the CBA. Implementation would be in phases. Motion to direct the CBA staff to continue to explore this project. Second. Approved.
4. **What does Vince O'Brien, CLE's new Executive Director want us to know about vision, collaboration, and finances?** Vince is working very diligently to update the CLE financials for its members. He has been working closely with Patrick and his board to bring the financial picture for

CLE to a better place. The CBA and CLE will have a joint financial department going forward to be led by Lori Krupske who was most recently the head of Finance at CLE. Janet Bauer will be working with her going forward. Vince O'Brien went through reasons for the difference in Budget numbers. Plan to help fix the CLE budget was handed out in a booklet to the EC. CLE reserves have been shrinking. CLE will be making regular reports to the CBA and DBA. CLE will strive to make people better Lawyers. What can CLE do for the CBA? Come to section meetings. (Vince follow up) Budget from a positive view point. Budget for a disbursement. Ability to access programming at all times of day or night. Anything special in regard to the sections? How can we help each other? All of the symposiums are in work with sections. Relationships with the Diversity Bars and the YLD. The competition is offering cheap non Colorado specific CLE.

5. **“R” Goal – Recruit and Retain Members: How are we improving communication with members?** Heather presented the EC with the new CBA Logo. This is a part of the CBA rebranding project. We have created Brand usage guidelines so that the staff is all consistent in what we use. More of the communications the CBA is putting out are now mobile responsive. We are working to make sure all communication is a call to action for our members. The CBA has been tracking click through. Current events and News is where people are clicking.
6. **“S” Goal - Strengthening Governance: How are we implementing the BOG team’s recommendations for the May 6, 2017 BOG meeting and what role does the Executive Council play?** What is the most important role for the Bog was serving as an ambassador. The committee came up with a Job Description for the BOG. The committee has also worked on expectations for the BOG members. We also wanted to include the expectations of the CBA back to the members of the BOG. Page 39 of the EC packet will go out to the BOG. This is a pretty much final version of this job description. We will be asking the BOG to discuss how we can implement these goals and expectations and how we can make this work best for them. Do we want anything else out before the BOG meeting?
7. **“S” Goal - Strengthening Governance: What are the bylaw team’s recommended changes to the bylaws and do we approve the changes before presented to the BOG for final consideration?** Sam reported that we had a group working on these various changes to the By-Laws. We worked on the special meeting portion to make it more possible to happen. More of the rest was mechanics. Grammar changes were made. Section 2.4 confusing may need some changes. EC will terminate the affiliation need to reread to see if it makes sense. Line 36 page 42 add the. Check font throughout. Throughout CBA members with small m except in a header. 3.5 a Colorado vs all courts. 4.1 i retention of records for 6 months. P. 6 line 48. Ok. 4.1 f paper ballots, used in elections change elections to balloting. P.6. line 45. H will be voting official. In I reference the election database P. 6. Line 49 just database. 8.4, p. 54. 8.3 Region P. 13 starting at 29 make sure regions. 6.3 electronic voting asked Sam to look at statute for BOD voting without a meeting. P. 11 line 34. There are notice requirements in implementation but we do not need to change. 2.4. Terminate the inactive. P. 42 line 36. Inactive or merged no extra the in there. 8.4 and 8.5 p. 13 in the two year staggered terms. Questions about the timing that the local bars will have to wait longer to get a representative. Memo is written to both. Articles of incorporation as well. (????) Motion to recommend that the Bog adopt the changes to the BOG with the changes here. Second. Approved.
8. **What questions or clarifications do we have before voting on the CBA’s proposed 2017-2018 Budget?** The budget committee met, and has put together this budget for consideration. This

budget is only a 1% raise over last year, which is below the cost of living increase. There was a motion to approve the budget and send it to the BOG. Second. approved

9. **Executive Director Report: What is the CBA's Action Plan for a potential cut in federal funding for the Legal Services Corporation and what else does our executive director want us to know?** The CBA has been working to lobby congress to make sure that Legal Services is not cut from the National budget. CLS is prohibited from lobbying for themselves. The CBA as a c(6) is positioned to be able to fight for this. The CBA needs to work with all local bars and its members to really work on this issue. The CBA will do a grass roots call to action to its members. Many severe budget cuts proposed in this budget, so we are up against a large fight. This funding is critical for access to justice.

All the staff is very busy but the busy is all moving forward in a very positive manner. We now have a joint accounting department. We will also be working on some common vendors. And some common employment policies.

10. **"E" Goal: Engage Diverse and Statewide Populations: What are the updates from local bar associations? Skip**

11. **President's Report: Finishing strong and cementing progress!** Patricia reported that the LPC has been working on various legislation specifically the Judicial Performance evaluations. The CBA had a large contingent at the ABA meeting in Chicago. Invited the entire community to the Peggy Hoffman program next Friday. Section summit on the 24th. Swearing in is May 18th. The EC will be reviewing the Executive Director. The EC will be getting an online survey of the ED and we would like 100% participation from this group.

12. **Consent Agenda** March 9, 2017 Minutes approved.

13. **New Business** – None.

**Date change and location change for final Executive Council meeting:
June 13, 2017 at The Denver Beer Company, 1695 Platte St., Denver.**



Board of Governors Meeting: May 6, 2017 9:00 am CU Touchdown Club at Folsom Field

