

<b>Seventeenth Judicial District, State of Colorado</b> <b>Adams &amp; Broomfield Counties</b>	
<input type="checkbox"/> <b>Adams County District Court</b> 1100 Judicial Center Drive Brighton, CO 80601	<input type="checkbox"/> <b>Broomfield County District Court</b> 17 DesCombes Drive Broomfield, CO 80020
↑ <b>COURT USE ONLY</b> ↑	
<input type="checkbox"/> <b>Regarding the Marriage of</b>  <input type="checkbox"/> <b>Regarding the Allocation of Parental Responsibility</b>  <b>Petitioner:</b>  <b>Respondent:</b>	<b>Case Number:</b>  <b>Division:</b>
<b>TRIAL MANAGEMENT ORDER</b> <b>C.R.C.P. Rule 16.2(b) and Rule 121</b>	

This order applies to domestic relations cases. Rule 16.2 of the Colorado Rules of Civil Procedure (“C.R.C.P.”) lists requirements for parties who appear with lawyers or without lawyers.

1. **After the Initial Status Conference**, parties must discuss their disputed issues. If lawyers have been hired, one of the lawyers will arrange for the discussions.
2. **Before a Pre-Trial Status Conference**, parties must discuss their disputed issues. If lawyers have been hired, the lawyers will arrange for the discussions.
3. **Payment for Court appointed experts:** If a party is unable to make timely payments to a court appointed expert (Child and Family Investigators, Custody Evaluators, Guardians *ad Litem*, or Child’s Legal Representatives), the party shall immediately notify the Court, the opposing party, and the expert. The notice must be in writing and describe any “good cause” for the failure to make the payment.
4. **Expert reports:** Lawyers and parties must maintain contact with court appointed experts to ensure the timely completion of their expert reports. Lawyers (or the parties if unrepresented) must promptly notify the court if the investigation is delayed.
5. **Mandatory disclosures and other discovery:** Mandatory and court-ordered disclosures and other discovery must comply with C.R.C.P. Rule 16.2(e) and (f). See attached Form 35.1(JDF 1125).
6. **Motions:** Before filing a motion, the parties shall confer. The opposing party must be given a reasonable time to respond before the motion is filed. If the parties did not confer, the motion must state why. All motions shall include a statement of the specific legal grounds for filing the motion.
7. **Motions for disclosure and discovery sanctions,** C.R.C.P. Rule 16.2(j). The motion must list the claimed failure, the sanction requested, and (for lawyers) relevant case law.

8. **Telephone conferences for discovery disputes:** If a party claims that the other failed to comply with mandatory disclosure or other discovery obligations, that party must file a **written** motion to schedule a “forthwith” telephone conference.
9. **Pretrial statements and Joint Trial Management Certificates (JTMC), C.R.C.P. Rule 16.2.**
  - **If neither party has a lawyer**, at least 7 days before the hearing each party must file with the Clerk and provide to the other party: (1) a completed “Pretrial Statement” form (a copy of the JDF 1129 form is available at the Clerk’s Office or online at <http://www.courts.state.co.us/>); and (2) an updated financial statement (JDF 1111) if there are changes to the existing financial statement.
  - **If one or more parties has a lawyer**, the lawyer(s) should arrange meetings or phone calls so that a Joint Trial Management Certificate (JTMC) is filed at least 7 days before the hearing. The JTMC must comply with Rule 16.2, including specific statutes or case law relevant to each disputed issue. If parenting time is contested, each party must attach a proposed parenting time schedule. If property division is contested, each party must attach a proposed asset/debt division spreadsheet.
  - **The Judicial Officers all agree that the JTMC is an important document to prepare for hearing.**
10. **Exhibits:** At least 10 days before the hearing, exhibits must be marked (petitioners: use numbers; respondents: use letters) and provided to the other party. Attorneys should not e-file any exhibits with the court prior to the hearing. Objections to authenticity and foundation of an exhibit must be listed in the pretrial statement (or JTMC). Objections must be specific. Lawyers must include references to applicable court rules and case law.
11. **Relating E-filed documents:** Attorneys who electronically file documents which refer to an earlier e-filed document shall “relate” their e-filed document to the earlier document.
12. **Age appropriate parenting time:** If your case involves parenting time, you may wish to consider the age appropriate suggestions from the State of Arizona:  
<http://www.azcourts.gov/Portals/31/ParentingTime/PPWguidelines.pdf>

Dated: June 16, 2017

BY THE COURT:

(Original signature on file)

/S/Patrick T. Murphy  
Patrick T. Murphy, Chief Judge