

**DENVER COUNTY COURT  
CITY AND COUNTY OF DENVER  
STATE OF COLORADO**

APPLICATION SUBMITTED BY: \_\_\_\_\_

**ON-CALL PART-TIME MAGISTRATES, START DATE AUGUST 2019.**

INSTRUCTIONS: If the space provided to answer a question is insufficient, please attach a continuation sheet. Three reference letters may accompany this application.

Submit the original and seven (7) copies of your application in an envelope marked "Confidential" to Angela Johnson, Executive Assistant to the Presiding Judge, Denver County Court, Room 108, City and County Building, Denver, CO 80202 (angela.johnson@denvercountycourt.org). This application is also posted online at [www.denvercountycourt.org](http://www.denvercountycourt.org).

**ALL APPLICATIONS AND REFERENCE LETTERS MUST BE RECEIVED BY**

**4:00 p.m. on Wednesday, July 31, 2019**

***This application for the Magistrate vacancies must be filed with the Office of the Presiding Judge no later than 4:00 p.m. on July 31, 2019.***

Are you available to work:

Weekdays YES/NO

Week Nights YES/NO

Weekend Days YES/NO

Weekend Only (approximately 6 hours per day)YES/NO

Please Note:

Part-time Magistrates may work outside positions, but not in Denver County Court;

Part-time Magistrates are currently paid \$72.13 per hour; work an average of 48 hours per month; and do not receive benefits, but the City does pay FICA;

All Magistrates are At-Will to the Presiding Judge.

*NOTE: The information you provide in questions 1 – 18 is public information and will be released upon request and approval of the Presiding Judge.*

1. Name: \_\_\_\_\_
2. Attorney Registration Number: \_\_\_\_\_
3. Office Address: \_\_\_\_\_ Phone: \_\_\_\_\_
4. Type and date of degree and name and location of college or university other than law school:  
\_\_\_\_\_
5. Type and date of degree and name and location of law school:  
\_\_\_\_\_
6. List any scholarships, relevant awards, internships, memberships, and honors received during college and law school about which you wish the Commission to know:  
\_\_\_\_\_
7. Bar admissions and dates: \_\_\_\_\_
8. State your present employment and describe the nature of your employment, listing the major types of law you practice and the percentage each constitutes of your total practice:  
\_\_\_\_\_
9. Since high school, list all judicial clerkships, legal, professional and business employment, including dates. Include a brief summary of what type(s) of law you practiced and a brief description of what responsibilities you had at each position:

10. List other areas of law of which you are familiar: \_\_\_\_\_
11. List five litigated cases in which you have participated in the past five years, the names of the judges presiding and the names of counsel. Very briefly describe the type of case. State whether the judges and attorneys may be contacted for comment:  
\_\_\_\_\_
12. Briefly describe any appellate practice in the past five years.
13. List any publications you have authored: \_\_\_\_\_
14. List activities in professional organizations, including offices held, awards and honors (give dates): \_\_\_\_\_
15. List activities in civic and charitable organizations including offices held, awards and honors (give dates): \_\_\_\_\_
16. Do you understand that as a magistrate, you would be required to file reports of compensation for extra-judicial activities in conformity with the Code of Judicial Conduct? \_\_\_\_\_
17. Do you understand that as a magistrate you would be required to file reports of compensation for extra-judicial activities to the Office of the Presiding Judge? \_\_\_\_\_
18. Indicate any foreign languages spoken and degree of proficiency: \_\_\_\_\_

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*NOTE: The information you provide in questions 19 – 32 is NOT public information to the extent allowed by law. It is for the use of the Selection Committee and the Office of the Presiding Judge.*

19. Home Address:
20. Home Phone:
21. Cell Phone:
22. Email Address:
23. Why do you want to be a magistrate? (Add attachment; do not exceed one page.)
24. Have you ever been disciplined in any manner for a breach or possible breach of unprofessional conduct by the Supreme Court Grievance Committee or by any administrative agency? \_\_\_\_\_  
If yes, give particulars on a separate addendum.
25. Are you aware of any pending proceeding against you before the Supreme Court Grievance Committee or any administrative agency? \_\_\_\_\_ If yes, give particulars on a separate addendum.
26. Have you ever been found in contempt of court? \_\_\_\_\_ If yes, give particulars on a separate addendum.

27. Are you currently, or have you in the last ten years, been delinquent in child support payments?
28. Have you ever been charged with or convicted of a crime other than a minor traffic offense? \_\_\_\_\_ If yes, give particulars on a separate addendum.
29. Have you ever been party to, or the subject of any legal proceedings? \_\_\_\_\_ If yes, give particulars on a separate addendum. (This question includes bankruptcy and dissolution proceedings.)
30. Do you have any source of income other than your income from your practice of law? \_\_\_\_\_ If yes, identify the source(s) and the approximate percentage of your total income over the past three years: \_\_\_\_\_
31. Have you ever failed to file your federal or state income tax return, been found to have willfully failed to properly disclose your income, or do you currently owe any unpaid taxes? \_\_\_\_\_ If yes, give particulars on a separate addendum.
32. List the names of the three individuals from whom you are requesting a letter of reference. Ideally, a candidate will provide a reference from the following categories, though not required: supervisor, colleague or coworker, subordinate, or opposing counsel. **NOTE:** Letters submitted after the deadline will not be considered with your application.
- \_\_\_\_\_

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I understand that I must be a licensed Colorado attorney with a minimum of three years as a licensed practicing attorney. I hereby state that the answers to the foregoing questions are true to the best of my knowledge. I understand that falsification or omission of information may bar me from consideration for appointment. If appointed, I agree to abide by the rules of the Colorado Code of Judicial Conduct.

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Printed/typed name

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Signature

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Date

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## WAIVER

As an applicant for a magistrate position, I consent to the release of information by employers, credit bureaus, schools, law enforcement agencies, disciplinary bodies, and other parties necessary to verify the information submitted to the Presiding Judge's Office. I further grant the Presiding Judge's Office permission to confirm my qualifications for the position.

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Signature

Date

Date of Birth

Social Security Number

NOTE: This form will not be provided to the selection committee, but will be used for background check purposes only.