



Leadership Positions

CBA's Invitation to Leadership!

Now is a great time to be a leader in the Colorado Bar Association ("CBA")!

Bring your voice and experience to make a difference in the leadership, work, and outreach of the CBA. Please consider applying for an elected position or for an appointment to a committee. The details for each position can be found on the following pages under each leadership opportunity.

CBA's Mission & Values

The CBA seeks inclusion and equity through broad recognition of diversity, including, but not limited to race, ethnicity, national origin, socio-economic status, gender identity, gender expression, sexual orientation, disability, age, veteran status, geography, political beliefs, ideology, spiritual beliefs, years of practice, and practice settings. We prioritize broad, equitable, and inclusive participation in our membership and leadership. The CBA is dedicated to promoting attorneys of all backgrounds, identities, and circumstances through the removal of barriers to engagement and leadership.

CBA Leadership Eligibility

- CBA members in good standing.
- Interested in serving in a leadership role for the CBA.
- Experienced and engaged in areas important to the operation and long-term success of the CBA.
- Individuals who possess qualities reflecting integrity, independence, leadership, good judgment, wisdom, an inquiring mind, vision, a proven record of accomplishment, and an ability to work well with others.

For information on available leadership positions, click on the titles below.

Elected Leadership Positions

- [**CBA President**](#)
- [**CBA Vice Presidents**](#)

Appointed Leadership Positions

- [**CBA Treasurer**](#)
- [**CBA Joint Management Committee Member**](#)
- [**CBA Legislative Policy Committee Member**](#)
- [**CBA Nominating Committee Member**](#)
- [**CBA At-Large Executive Council Member**](#)
- [**CBA Budget Committee Member**](#)
- [**The Colorado Lawyer Advisory Board Member**](#)
- [**Colorado CLE Board of Directors**](#)
- [**Amicus Brief Committee Member**](#)
- [**American Bar Association House of Delegates Member**](#)
- [**Access to Justice Commission Member**](#)
- [**COLTAF Board of Directors**](#)
- [**Colorado Legal Services Board of Directors**](#)

For more information on CBA Leadership, visit the [**Leadership Roadmap**](#).

Leadership Job Descriptions

CBA PRESIDENT

The President is elected by the CBA Nominating Committee. As President you will be responsible for:

- Presiding at all meetings of the Board of Governors, of the Executive Council, and of the CBA membership.
- Visiting each Region at least once during the President's term for the purpose of meeting with members of the Affiliated Local Bar Associations located within the Region.
- Serving as an *ex officio* member of all committees with power to delegate committee liaison duties to the President-elect, the Vice Presidents, and selected members of the Board.
- Appointing, with the advice and consent of the Board of Governors, CBA Delegates to the House of Delegates of the American Bar Association upon the expiration or termination of the terms of the then-serving delegates.
- Attending national and regional bar association leadership conferences on behalf of the CBA.
- Serving on the CBA/DBA/CLE Joint Management Committee.
- Attending and chairing all Legislative Policy Committee meetings.
- Attending all Presidents' Diversity Council meetings.
- Attending fall and spring Admission Ceremonies.
- Speaking as requested or invited at various CLE symposiums, legal community stakeholder gatherings, and ceremonies.
- Writing for The Colorado Lawyer and other CBA publications.
- Working cooperatively with the CBA/DBA/CLE staff to plan and coordinate events.
- Scheduling membership meetings as appropriate.

The term of CBA President follows the term of President-elect and is a three-year commitment as President-Elect, President, and Immediate Past President.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the [Leadership Roadmap](#).

CBA VICE PRESIDENTS

Vice Presidents are elected by the CBA Nominating Committee. Each of the seven Vice Presidents serves on the Executive Council as an active liaison between the CBA and Affiliated Local Bar Associations in the Region from which such Vice President has been elected.

As a Vice President you will be responsible for:

- Preparing for, attending, and actively participating in Executive Council meetings (six to twelve times per year) and undertaking special assignments at the request of the President.

Each of the Vice Presidents shall be a member of an Affiliated Local Bar Association in the Region from which the Vice President is elected and shall have his or her principal office in that Region. The Senior Vice Presidency shall rotate annually among the seven Regions in the order they are numbered.

The term of Vice President is two years.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **[Leadership Roadmap](#)**.

CBA TREASURER

The Treasurer is appointed by the CBA President and serves on the Executive Council under the direction of the Board of Governors.

As Treasurer you will be responsible for:

- Preparing for, attending, and actively participating in all Executive Council meetings (six to twelve times per year) and in all Board of Governors meetings (at minimum twice per year).
- Supervising CBA's accounts, including supervision of the collection and disbursement of all CBA funds.
- Submitting detailed statements of the moneys received and expended by the CBA, the amounts due to and from the CBA, and an estimate of the income and expenditures for the ensuing year.
- Assisting with the annual independent audit at the end of each fiscal year.

The term of Treasurer is three years.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **Leadership Roadmap**.

CBA JOINT MANAGEMENT COMMITTEE MEMBER

The Joint Management Committee Member(s) is appointed by the CBA President. The Joint Management Committee studies and makes recommendations on all issues relating to joint operation of the Colorado Bar Association, CBA Continuing Legal Education (“CLE”), and the Denver Bar Association (“DBA”) including staff salaries, fringe benefits, division of costs, office policies and procedures, and all related matters as well as any special issues referred by the President, governing board, executive council or executive committee of either the CBA, CLE, or DBA.

As a member of the Joint Management Committee you will be responsible for:

- Preparing for, attending and actively participating in Joint Management Committee meetings (three to four times per year) to conduct reviews and make recommendations as noted above. Outside activities may be necessary or assigned.

The term of Joint Management Committee Member is one year.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **Leadership Roadmap**.

CBA LEGISLATIVE POLICY COMMITTEE MEMBER

The Legislative Policy Committee Member(s) is appointed by the CBA President. The Legislative Policy Committee works directly with the CBA Director of Legislative Relations to advance the CBA's legislative aims as determined by the Executive Council and Board of Governors.

As a member of the Legislative Policy Committee you will be responsible for:

- Preparing for, attending, and actively participating in all Legislative Policy Committee meetings held once a week during the Legislative Session.

The term of Legislative Policy Committee Member is one year.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **Leadership Roadmap**.

CBA NOMINATING COMMITTEE MEMBER

The Nominating Committee Member(s) is appointed by the CBA President.

As a member of the Nominating Committee you will be responsible for:

- Preparing for, attending, and actively participating in all Nominating Committee meetings (at minimum twice per year).
- Nominating a Vice President for eligible Regions; and
- Nominating the CBA President-Elect.

The term of Nominating Committee Member is one year.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **[Leadership Roadmap](#)**.

CBA AT-LARGE EXECUTIVE COUNCIL MEMBER

The At-Large Executive Council Member(s) is appointed by the CBA President. The Executive Council is the governing body of the CBA.

As a member of the Executive Council you will be responsible for:

- Preparing for, attending, and actively participating in all Executive Council meetings (six to twelve times per year) and in all Board of Governors meetings (at minimum twice per year).
- Accepting committee or project assignments as appropriate.
- Maintaining open lines of communication with each Vice President and Executive Council liaisons, regularly interacting with members and constituents about the CBA and the Board of Governors.

The term of Executive Council Member is two years.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **[Leadership Roadmap](#)**.

CBA BUDGET COMMITTEE MEMBER

The Budget Committee Member(s) is appointed by the CBA President.

As a member of the Budget Committee you will be responsible for:

- Preparing for, attending and actively participating in Budget Committee meetings (three to four times each fiscal year).
- Studying the CBA's financial condition and submitting to the Executive Council a proposed budget for each fiscal year.

The term of Budget Committee Member is two years.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **[Leadership Roadmap](#)**.

THE COLORADO LAWYER ADVISORY BOARD MEMBER

The Colorado Lawyer Advisory Board Member is appointed by the CBA President. The Colorado Lawyer Board of Directors is an advisory committee that generally oversees publication policies. The Colorado Lawyer Board Members are not involved in editing *The Colorado Lawyer*.

As a member of the Colorado Lawyer Board of Directors you will be responsible for:

- Preparing for, attending and actively participating in all meetings of the Colorado Lawyer Board of Directors.
- Completing any other tasks as assigned.

The term of Colorado Lawyer Advisory Board Member is three years.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **Leadership Roadmap**.

COLORADO CLE BOARD OF DIRECTORS

The CLE Board Member is appointed by the CBA President. *CLE in Colorado, Inc.* is the nonprofit education arm of the CBA and the DBA.

As a member of the CLE Board of Directors, you will be responsible for:

- Preparing for, attending and actively participating in all meetings of the CLE Board of Directors (once a month).
- Completing any other tasks as assigned.

The term of CLE Board Member is three years.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **[Leadership Roadmap](#)**.

CBA AMICUS BRIEF COMMITTEE

The Amicus Brief Committee Member is appointed by the CBA President.

As a member of the Amicus Brief Committee you will be responsible for:

- Preparing for, attending and actively participating in all meetings of the Amicus Brief Committee.
- Reviewing applications for the CBA to participate as amicus in matters pending before federal and state courts in Colorado.
- Recommending to the Executive Council when participation is appropriate.
- Editing proposed briefs, if necessary.

The term of Amicus Brief Committee Member is one year.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **Leadership Roadmap**.

AMERICAN BAR ASSOCIATION HOUSE OF DELEGATES MEMBER

The ABA House of Delegates Member is appointed by the CBA President. With more than 400,000 members, the ABA is the largest voluntary professional association in the world. The control and administration of the ABA is vested in the House of Delegates, the policy-making body of the association.

As an ABA Delegate you will be responsible for:

- Preparing for, attending and actively participating in each House meeting (twice per year) and its proceedings.
- Discharging the House's responsibilities as defined by the ABA House of Delegates.
- Informing the CBA of House actions and matters pending before the House.
- Serving as a member of the CBA Board of Governors .
- Preparing for, attending and actively participating in each CBA Board of Governors meeting (twice per year).

You must be a CBA and ABA member to be selected for this position. The term of ABA Delegate is two years.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **[Leadership Roadmap](#)**.

ACCESS TO JUSTICE COMMISSION MEMBER

The Access to Justice Commission Member is appointed by the CBA President. The Colorado Access to Justice Commission is an independent entity formed in 2003 with the support of the Colorado Supreme Court, the CBA, and Colorado Legal Services. The mission of the Access to Justice Commission is to develop, coordinate and implement policy initiatives to expand access to and enhance the quality of justice in civil legal matters for persons who encounter barriers in gaining access to Colorado's civil justice system.

As a member of the Access to Justice Commission you will be responsible for:

- Preparing for, attending and actively participating in the bi-monthly meetings of the Access to Justice Commission.
- Completing any tasks as assigned.

The term of Access to Justice Commissioner is three years.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **[Leadership Roadmap](#)**.

COLTAF BOARD OF DIRECTORS

The COLTAF Board Member is appointed by the CBA President. the Colorado Lawyer Trust Account Foundation (“COLTAF”) administers Colorado’s Interest on Lawyer Trust Accounts (“IOLTA”) program. This program is an innovative partnership between the legal community and the banking community, whereby the interest on lawyers’ pooled trust accounts is used to improve access to civil justice.

As a member of the COLTAF Board of Directors you will be responsible for:

- Preparing for, attending and actively participating in the meetings (generally in January, April, August and October) of the COLTAF Board of Directors.
- Completing all tasks as assigned.

The term of COLTAF Board Member is three years.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

For more information on CBA Leadership, visit the **[Leadership Roadmap](#)**.

COLORADO LEGAL SERVICES BOARD OF DIRECTORS

The Colorado Legal Services Board Member is appointed by the CBA President. Colorado Legal Services (“CLS”) is a non-profit corporation that has assisted persons with low income and seniors in the State of Colorado for over 85 years. The mission of CLS is to provide meaningful access to high quality, civil legal services in the pursuit of justice for as many low-income persons and members of vulnerable populations throughout Colorado as possible.

As a member of the CLS Board of Directors you will be responsible for:

- Preparing for, attending and actively participating in the meetings of the CLS Board of Directors (approximately five throughout the year).
- Completing all tasks as assigned.

The term of CLS Board Member is three years.

During the annual call for leadership, interested parties must **complete the application process** by submitting the application form, a current resume or Curriculum Vitae, and a cover letter.

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