**NOTICE OF MEETING**

**ORANGE BOOK FORMS COMMITTEE**

To: Trust and Estate Section — Orange Book Forms Committee

From**:** Marianne Luu-Chen; Molly E. Clarke; Lisa Travis Fischer

Date: April 26, 2024

The next meeting will be May 1, 2024, from 12:00 – 1:30 p.m. via Zoom with hybrid option in West Conference Room.

**AGENDA for May 1, 2024**

1. Welcome and Call to Order
	1. Attendance & Introductions.
		1. To ensure you continue to receive OBF correspondence, please add your name and preferred email to the new roster ([OBF Active Member Roster](https://hbcboulder-my.sharepoint.com/%3Ax%3A/p/marianne_luuchen/EeqPdD7j59pHuK0rry2CBtgBmj97pM19cfaK4MlHgOajsQ?e=MTmw2e); password: OBF2023), or email Lisa directly.
		2. Introductions
	2. Reminders
		1. In our Zoom meeting format, please be mindful of speaking one at a time so that other members can hear and that our co-chair can take accurate notes.
		2. To receive a complimentary OB Forms supplement, committee members must attend five entire meetings in a season and participate in at least one subcommittee. To receive a discount on the OB Forms supplement, committee members must attend five entire meetings. *Please review each meeting’s Minutes to ensure your attendance is properly recorded.*
	3. Approval of Minutes: April 3, 2024 Meeting
2. Chairperson’s Report
	1. Legislative Liaison Report.
	2. Other matters.
3. Announcements
	1. Please contact Marianne, Molly, or Lisa if you are interested in serving in an OBF Vice Chair position for the 2024-2025 term.
	2. New Subcommittee to review deeds in Orange Book and Green Book.
4. Subcommittee Reports
	1. In Progress
		1. Supplemental Needs Trust – May 2024 Presentation
			1. Chair: Chris Brock (cbrock@ccdconline.org)
			2. Committee members: Bill Carew, Paul Hart, Bette Heller, Heidi Gassman, Corina D. Gerety, Alison Leary, Rikke Liska, Kimberly Raemdonck, Amy E. Symons, Tony Vaida, Kirsten Waldrip, Nadia Sullivan
		2. Engagement Letters – May Presentation?
			1. Chair: Dan McKenzie (dan@themckenziefirm.com)
			2. Committee Members: Marianne Luu-Chen, Molly Clarke, and John Ferguson
			3. Commenced October 2022
		3. 2011 Federal Tax Legislation/Marital Formula Issues/Clayton Election/Family By-Pass Trust – No presentation date
			1. Chair(s): Dan Rich (nalahcir@gmail.com)
			2. Committee members: Jim Buchanan, Jim Ingraham, Jonathan Haskell, Jeff Kadavy, Skip Reynolds, Sonny Wiegand, David Taunton, David Brantz, Kristin Dittus, Jennifer Breazeal, Donnia Howell, Rick Mishkin, Bette Heller, Frank Hill
			3. Commenced 2011
			4. A subcommittee will be needed to review the book regarding federal tax legislation/marital formula issues/Clayton clause and review to take advantage of tax changes.
			5. 08/20/15 - stated will present a memo regarding concept, not a form.
			6. 05/17/18 – 6 of 8 forms complete and are close to final presentation. The committee is also drafting a new Caveat and introductions to Chapters 3 and 4 and reviewing formula clauses in Appendix A.
		4. Orange Book Forms CUTC Revisions – No presentation date
			1. Chair(s): Frank Hill (fhill.com@outlook.com)
			2. Committee Members: Melissa Anderson, Darla Daniel, Lisa Hardin, Corina Gerety, Bette Heller, Richard Hess, Mike Holder, Alison Leary, Stan Kent, Marianne Luu-Chen, Michelle Mieras, Kevin Millard, Lauren Morris, Matthew Skotak, Carl Stevens, Tony Vaida, Nadia Sullivan, Kirsten Waldrip, Sonny Wiegand, Carolyn Wiley, Gene Zuspann, Lauren da Cunha, Molly Clarke
			3. Commenced 2019
			4. The purpose of the Committee is to review the trust forms to ensure that they are consistent with the Uniform Trust Code.
		5. Medical Durable Power of Attorney – No presentation date
			1. Chair: Susan Fox (sfb823@gmail.com)
			2. Committee members: John Valentine, Paul Hart, Julie Rosen, Lori Kalata, Tony Vaida, Michael Kirtland, Amy Symons, Caryn McGraw, Sharon Weikel, Anne Zogg Nadia Sullivan
			3. Commenced 2021
	2. Active Consideration
		1. **Supplemental Needs Trust – May 2024 Presentation**
			1. Chair: Chris Brock (cbrock@ccdconline.org)
			2. Committee members: Bill Carew, Paul Hart, Bette Heller, Heidi Gassman, Corina D. Gerety, Alison Leary, Rikke Liska, Kimberly Raemdonck, Amy E. Symons, Tony Vaida, Kirsten Waldrip, Nadia Sullivan
5. New Matters
6. Other