


District Court, Garfield County, Colorado Court Address: Garfield County Combined Court 109 Eighth Street, Suite 104 Glenwood Springs, Colorado 81601 <hr/> (970) 928-3065 FAX (970) 928-3067	 <hr/> COURT USE ONLY <hr/> Case Number: Division: Courtroom:
<input type="checkbox"/> In re The Marriage of: <input type="checkbox"/> In re Parental Responsibilities concerning: _____ <input type="checkbox"/> In re The Civil Union of: Petitioner: and Co-Petitioner/Respondent:	

NOTICE OF CASE MANAGEMENT CONFERENCE

1. Colorado Rules of Civil Procedure:

- Court procedures that apply to your case are set out in Rule 16.2 of the Colorado Rules of Civil Procedure.
- Information about Rule 16.2 can be found online at: <http://www.courts.state.co.us>. Both attorneys and parties without attorneys shall follow Rule 16.2.

2. Parties without Attorneys:

- If you choose to represent yourself, you are required to follow procedure and rules of evidence ***just*** as represented parties. If you are unclear about procedure or rules of evidence, you are strongly encouraged to consult an attorney.
- The Colorado State Judicial Branch provides “self-help” information and forms online that can be downloaded at: <http://www.courts.state.co.us/Forms/Index.cfm>.
- For additional assistance with “self-help” information and forms, please contact your local Self-Represented Litigant Coordinator at 970-928-3061 or by email: 09SelfHelp@judicial.state.co.us.

3. Case Management Conference with the Family Court Facilitator:

- The Initial Case Management Conference must take place within 42 days of filing.
- Notice of your Initial Case Management Conference is attached to this Case Management Order.
- The person filing the Petition is responsible for serving the other party with a copy of this Case Management Order.
- Even if personal service of the Respondent is not yet achieved, the Case Management Conference shall take place.
- The purpose of this conference is:
 - To review case procedure and mandatory filings
 - To establish a schedule for completing Court requirements
 - To set the next event in your case
- The Case Management Conference is **MANDATORY** and may only be vacated upon request and compliance with these conditions:
 - Both parties are represented by counsel; AND
 - A Stipulated Case Management Plan has been filed with the Court; AND
 - A Certificate of Compliance regarding the mandatory disclosures (Rule 16.2(c)(1)(C)) has been filed with the Court.
- ***Parties and/or counsel wishing to appear by phone shall contact the Family Court Facilitator (970) 928-3078, at least 48 hours prior to the conference, to make arrangements.***

4. **Financial Disclosures:**

- The parties and counsel shall provide each other full and complete disclosure of all relevant financial documents. See Colorado Rules of Civil Procedure, Rule 16.2 (e) and Form 35.1 for guidance (JDF 1125). All parties must comply with the disclosure provisions of Rule 16.2 (e).
- **This Rule requires each party to file and provide the other party with a:**
 - Sworn Financial Statement (JDF 1111) AND Certificate of Compliance (JDF 1104) no later than 42 days from the date of service, or, in the case of co-petitioners, from the date of filing.
 - You may obtain these forms online at: <http://www.courts.state.co.us/Forms/Index.cfm> OR you may purchase the forms at the Court Clerk's Office.
- **NOTICE** – For cases filed after January 1st, 2014, an advisory guideline for length and amount of maintenance is set forth in C.R.S. 14-10-114.

5. **Parenting Classes:**

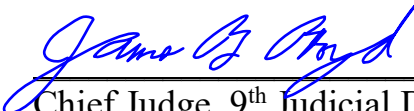
- Pursuant to 14-10-123.7 C.R.S. and Administrative Order 09-01 for the Ninth Judicial District in Colorado, parties who have children under the age of eighteen and are seeking a divorce or allocation of parental responsibilities shall complete a seminar for co-parenting.
- A list of approved Parenting Class Providers is attached to this order.
- Completion of this class is required even if you agree on all child-related issues.
- Parties must file with the court a Certificate of Completion from the provider showing successful completion of the class within 60 days from the date of this order.
- The cost of the class varies. Each parent shall be responsible for his/her fees. The co-parenting course provider may reduce or waive the fee for certain persons depending on need.
- Failure to comply with this Order to attend and successfully complete a parenting class may result in the postponement of the entry of the decree, postponement of your hearing date, or other sanctions including dismissal of your case. Failure to comply may also be considered by the court as a factor in determining the allocation of decision-making responsibilities and parenting time.
- Upon good cause, the Family Court Facilitator may issue a waiver of the co-parenting class requirement.

6. **Mediation/Alternative Dispute Resolution:**


- Prior to a ***contested*** orders hearing, parties must engage in mediation or another approved form of alternative dispute resolution.
- **EXCEPTIONS TO THE MEDIATION REQUIREMENT:**
 - (1) An emergency motion is filed and the Court sets an emergency hearing.
 - (2) A protection order exists between parties which prohibits the parties to engage in mediation or other forms of alternative dispute resolution.
 - (3) Upon motion of a party, the Court may issue a waiver if it determines that the case is not appropriate for mediation.

7. **Settings:** The Family Court Facilitator shall set the next court appearance at the time of the Case Management Conference.

BY THE COURT



Chief Judge, 9th Judicial District

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NOTICE OF CASE MANAGEMENT CONFERENCE

The Court has scheduled a Case Management Conference on the following date and time. Your appearance at this Conference, either **in person or by phone (970) 928-3078**, is Mandatory.

Date:

Time:

**Address: 109 8th St., Room 300 (Third Floor)
 Glenwood Springs, CO 81601**

**Please review the following paperwork by the date of the Case Management Conference:
 Sworn Financial Affidavit (JDF 1111); Certificate of Compliance (JDF 1104).**

The Family Court Facilitator will inform you of the filing deadlines at the Initial Case Management Conference. Parties and/or counsel wishing to appear by phone shall contact the Family Court Facilitator, (970) 928-3078, at least 48 hours prior to the conference, to make arrangements.

If you need additional assistance with the above paperwork, contact our Self-Represented Litigant Coordinator, Rachael Leable, by phone, 970-928-3061, or email 09SelfHelp@judicial.state.co.us

*The Court does not have a family waiting area, so **please do not bring children to the conference.** If you bring children, your conference may be vacated and you will have to reschedule. Parties requiring language translation will be provided an interpreter if needed throughout court proceedings.*

I certify I have provided a copy of this NOTICE OF DOMESTIC RELATIONS CASE MANAGEMENT CONFERENCE to the Petitioner for completion of Service by Petitioner and filing with Court. If the case is co-petitioned, the proper copies have been provided to the appropriate parties or the Petitioner/Co-Petitioner has been instructed to provide a copy of this Notice to the other Party.

 Date

 Judicial Assistant

PARENTING CLASS INFORMATION IF APPLICABLE

District Counties Class Name	Spanish	Phone	Information	On-Line	Fee
9th Judicial District					
Garfield, Pitkin, Rio Blanco					
Families Adjusting to Change and Transition – F.A.C.T., Jennifer Worcester	Yes	303-468-4137	19731 Pikes Peak Ct., Ste, G2, Parker CO 80138 www.factcolorado.com *\$42 for Alpine Legal Services Referrals	Yes	\$60
Youth Zone		970-945-9300	Glenwood Springs, Rifle, Aspen 803 School Street Glenwood Springs, CO 81623 *payment plans Reception@youthzone.com		
Children in Between Cheri Barger		970-319-4013	cheribarger@mtnsoulonline.com Glenwood Springs, CO *accepts insurance		\$65
Children in Between (online)	Yes	877-874-1365	1005 E. State St., Ste. G., Athens, OH 45701, *Fee waiver option online.divorce-education.com	Yes	\$45.95
Online Parenting Programs	Yes	775-886-0869	9JD.onlineparentingprograms.com **Fee Waiver Available For Program Support: support@onlineparentingprograms.com	Yes	\$34.99
Frederick E. Persiko		970-927-5357	Glenwood Springs & Aspen 23400 Two Rivers Rd., #49 Basalt, CO 81621 Fpersiko@aol.com *Sliding scale		\$80
Co-Parenting through Divorce and Beyond Mary Bowles		970-319-1999	Better Life Transitions, LLC Parenting, Couples & Child Therapy 386 W. Main St., #302, PO Box 556, New Castle, CO 81647		\$60/ parent \$100/ couple