

**Minutes of the Colorado Bar Association's
Cannabis Law Committee Meeting
Executive Session**

August 2, 2017
1900 Grant St, Denver, CO 80203

Graham Gerritsen, in his capacity as Chair of the Cannabis Law Committee (“CLC” or the “Committee”), called the executive session to order at 12:20 pm.

The following were in attendance:

Graham Gerritsen, Chair
Jeff Wilson, co-Vice Chair
Keenan Jones, Secretary
Jess Ham, CBA Liaison
Jacob Spitz

The following attended by phone:

Mike Elliot, co-Vice Chair

A. The next CLC meeting will be held at 1900 Grant St, Denver, CO 80203, on September 6, 2018, at noon.

B. The Executive Committee (“EC”) first discussed the Committee’s need to submit an annual report for 2017-2018. Ms. Ham indicated that an annual report is not required (*This was confirmed by Ms. Ham on August 2, 2018, after the meeting.*), but it might be a useful exercise to reflect on what the Committee had achieved in the past year.

C. The EC next discussed the CBA’s restructuring of its website with HigherLogic. The restructuring will (1) allow each section to have its own page; (2) allow sections to track what members are accessing emails, etc.; and (3) be highly interactive. The EC remarked that this new platform may replace the Committee’s listserv. The restructured website will be available in the next few months, with a soft rollout on September 9, 2018. The EC discussed being able to use the restructured website to (1) expand outreach, which should add value for members, and (2) reach the Committee’s prime audience, members that are unable to attend meetings and those trying to learn about Colorado cannabis.

D. The EC then recapped its 2017-2018 successes, including (1) hosting an impressive immigration CLE; (2) hosting numerous networking events; (3) integrating more with other CBA committees and sections; and (4) having a presence at the Cannabis Law Symposium.

E. The EC then analyzed what the Committee could do better in 2018-2019. The EC generally noted the importance of delivering value to Committee members. Regarding monthly meetings, the EC noted that the Committee should strive for higher attendance, which might be

achieved by providing lunch or moving the meeting time. Meetings have improved regarding substantive discussions, but focusing on a single topic per meeting may add value. Regarding CLEs, the EC noted that the Committee should (1) host one more CLE next year, bringing the total from three to four; and (2) take a leadership role in the Cannabis Law Symposium. Regarding networking events, the EC noted that the Committee should host an additional three events next year, bringing the total from one to four. The Committee should strive to have a mixer in early 2019. Regarding membership, the EC estimated that the Committee's current membership was around 95-100 (*This was later confirmed to be 180.*), which the Committee hopes to sustain when dues are introduced (*see below*). Regarding committed members, *i.e.* members attending monthly meetings and participating in outreach, the EC noted that the Committee had less than 15 and would like to see that number increase. Regarding the Committee's listserv, the EC noted that the Committee was able to get it "off the ground" this past year, but that it will likely be replaced with the CBA's restructured website with HigherLogic. Regarding publications from Committee members, the EC noted that Committee members had published two articles in 2017-2018. Regarding interstate cooperation, the EC noted that there had not been any in 2017-2018, but the Committee should look for opportunities to coordinate with other state bar associations' cannabis sections/committees. Mr. Spitz shared that the University of Denver's Students for Sensible Drug Policy was partnering with the National Cannabis Bar Association ("NCBA"), and that the University of Colorado Cannabis Law League was looking at doing the same. Mr. Elliot volunteered to look at the Committee partnering with NCBA as well. Regarding student outreach, the EC noted that the Committee had stellar student involvement in 2017-2018, which the Committee should strive to continue.

F. The EC finally discussed converting the Committee into a CBA Section. The Committee will present to the Board of Governors on December 7, 2018. Prior to that presentation, the Committee must have a special meeting to vote on by-laws. Ms. Ham volunteered to send around templates of other sections' by-laws. (*This was completed on August 2, 2018, after the meeting.*). The Committee's by-laws should address officers; involving prior presidents/chairs, possibly as communications representatives; whether annual or monthly meetings are held; and dues. The EC discussed dues and whether they would discourage membership in the section. Dues for CBA sections range from \$20 to \$80. It was determined that members would receive sufficient value from paying that amount in dues, including reduced CLE costs and access to networking events. The amount of dues will be determined while drafting by-laws. The EC also discussed frequency of meeting, CLEs, and networking events, *e.g.* rotating the monthly event between each with annual meetings in April. This will also be determined while drafting by-laws.

Mr. Gerritsen adjourned the meeting at 1:15 pm.

Respectfully submitted,

/s/ Keenan M. Jones

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