DISTRICT COURT, LARIMER COUNTY, COLORADO 201 LaPorte Avenue, Suite 100 Fort Collins, Colorado 80521 (970) 494-3500				
In re the Marriage of:				
Petitioner(s),				
Respondent,	Case Number: DR			
	Courtroom: 5E			
NOTICE OF INITIAL STATUS CONFERENCE IN OFFICE 5E				

1. You are hereby notified that all parties to this action and their counsel of record, if any, shall attend the initial status conference in this case as required by C.R.C.P. 16.2(c) with the Family Court Facilitator, Andrea Shahmardian, in office 5E on the fifth floor of the Larimer County Justice Center, 201 LaPorte Avenue, Fort Collins, Colorado, on the day of **AM** This conference must be attended personally by parties and . 201 , at counsel, unless a party's residence is outside of Larimer County or an attorney's office is outside of Larimer County, in which case that person may appear by telephone at his or her expense. If parties are appearing by phone, they must call in at this telephone number (970) 494-3843. In order to serve you better and expedite the pending matters, the Family Court Facilitator's office uses a "Block Scheduling" system. With this system, a number of cases will be scheduled in each ninety-minute block, and they will be processed in the order of preparedness. In each separate block, those cases that have closely followed the directions in the INITIAL CASE MANAGEMENT ORDER will be given priority. To assure the prompt and efficient processing of their case, the parties are encouraged to closely follow the directions in the Initial Case Management Order and in this Notice of Initial Status Conference.

2. Any request to re-set the initial status conference because of a schedule conflict of counsel or a party must be made in writing explaining the conflict no later than 10 days from the date of this notice, with notice of same provided to the other party/counsel. If not, this date will not be changed in the absence of an emergency, or other clearly compelling reason, and then only upon motion and order. The parties are reminded that pursuant to Rule 16.2 this conference must occur within 42 days from the filing of the petition and is not to be delayed in order to accomplish service, and therefore by inference also is not to be delayed to allow for the expiration of time for responsive pleadings, to obtain counsel or otherwise. The parties cannot agree to continue the status conference without involving the Court.

3. You are reminded that pursuant to Rule 16.2(e)(2) the required Mandatory Disclosures and sworn financial statement are to be exchanged between the parties by the time of the initial status conference to the extent reasonably possible, but in no event later than 42 days after service of the petition.

4. At the status conference, the parties and counsel shall be prepared to discuss what issues, if any, are settled and what issues remain for resolution. Accordingly, the parties and counsel are directed to confer prior to the status conference to discuss the issues in the case and the particular needs and circumstances of this case, including but not limited to Mandatory Disclosures, discovery, appraisals, child and family investigator or parental responsibility evaluations, and mediation or other forms of alternative dispute resolution.

5. Pursuant to Rule 16.2(c)(1)(B), all parties and counsel are exempt from attending the initial status conference if, and only if, one of the following conditions has been <u>fully</u> complied with:

a. The parties file an affidavit for entry of decree without appearance of parties and <u>all</u> required documents to fully resolve the case at least ten (10) days before the initial status conference. All required documents would include a separation agreement; parenting plan, if applicable, either in a separate document or within the separation agreement; sworn financial statement for both parties; certificate of compliance with mandatory financial disclosures for both parties; child support worksheet(s), if applicable; and a decree.

or

b. If both parties are represented by counsel of record, and if counsel and the parties all sign a Stipulated Case Management Plan and exchange <u>all</u> Mandatory Disclosures and file with the court before the initial status conference the Stipulated Case Management Plan, Certificates of Compliance with Mandatory Disclosures and sworn financial statement signed by both parties.

6. Partial compliance with one of the above conditions is not sufficient to exempt parties and counsel from appearing and will not vacate the status conference. Therefore, you are advised to be certain of full compliance before failing to attend. Unless there has been full compliance with one of the conditions described in paragraph 5 above, failure of both parties and counsel to appear at the initial status conference will result in dismissal of this action without further notice. All documentation must be filed at least (10) days prior to the Initial Status Conference in order for the conference to be vacated. If all documents are not filed (10) days before the conference then all parties and counsel will be required to attend the Initial Status Conference.

## It is the responsibility of the parties or counsel to verify if the Initial Status Conference has been vacated by calling the Main Clerk's Office at 970-494-3500.

7. The parties and counsel are reminded that the court retains discretion to require a status conference after review of the Stipulated Case Management Plan. In other words, the court is not required to accept and approve the Stipulated Case Management Plan. The court expects the Stipulated Case Management Plan to address the specific needs of this case and explain same. The Stipulated Case Management Plan should clearly not be a standardized or "boilerplate" plan used in every case. This does not prevent the use of a JDF form, if applicable, however counsel are reminded that the intent of Rule 16.2 is to tailor the case management plan to the needs of each case. General areas to be addressed at a minimum are stipulated and disputed issues for permanent orders, status of Mandatory Disclosures, the need for and deadlines for completion of discovery, appraisals, valuations, child and family investigator report, parental responsibility evaluation, and mediation or other ADR plan.

8. Consistent with the directions in the Initial Case Management Order, if this Notice is mailed or delivered only to Petitioner or Petitioner's counsel then it is Petitioner's responsibility to promptly serve it upon Respondent and to file proof of such service with the Court.

The court does not have a family waiting area, so please do not bring children to the status conference. If you bring children, your status conference will be vacated and you will have to reschedule.

In all Petitioner/Respondent cases (but NOT cases that are filed as CO-PETITIONERS), the Petitioner is REQUIRED to have the Respondent served with a copy of the Petition, the Summons, AND a copy of this Notice of Initial Status Conference and <u>any other orders issued</u> by the Court, unless the Respondent has signed a Waiver of Service.

Respondents are directed to read the Summons carefully and file their Response within the deadline provided.

Both parties are directed to give special attention to the section of the Initial Case Management Order explaining the deadlines for the Mandatory Financial Disclosures and the Mandatory Parenting Class.

NOTICE- FOR CASES FILED AFTER JANUARY 1, 2014, AN ADVISORY GUIDELINE FOR LENGTH AND AMOUNT OF MAINTENANCE IS SET FORTH IN C.R.S 14-10-114.

Dated this 11 January 2016

Cindy Burrows Division Clerk, Court Room 5E

This Notice can be served with the original paperwork or if Respondent has already been served then it is the Petitioner's responsibility to mail a copy of this Notice to the respondent and fill out the Certificate of mailing form below and file a copy with the court.

Revised 05/2010					
District Court					
		County, Colorado			
Court Address:		,			
In Re:					
Petitioner:					
Deependent					
Respondent					
			COURT US	E ONLY	<b></b>
Attorney or Party Without Attorney (Name and Address):		Case Number	r:		
	•				
	<b>F</b>				
Phone Number:	E-mail:				
FAX Number:	Atty. Reg.#:		Division	Courtroom	
Certificate of Mailing					

I certify that:

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1. A copy of the Notice of Initial Status Conference was served with the Petition and Summons

OR

I certify that on \_\_\_\_\_\_ (date) a true and accurate copy of the NOTICE OF INITIAL STATUS CONFERENCE was served on the other party by:
Hand Delivery, □E-filed, □Faxed to this number \_\_\_\_\_, or
by placing it in the United States mail, postage pre-paid, and addressed to the following:

TO: \_\_\_\_\_

Detitioner OR Respondent/Co-Petitioner

City, State, Zip Code

(Area Code) Telephone Number (ho